

**201—47.3(904) Fiscal.**

**47.3(1)** The district department shall submit an annual budget on the forms required by the department of corrections which includes a budget for all subcontractors participating in the program.

**47.3(2)** The district department shall maintain accounting records required by the department of corrections which account for revenues and expenditures of daily fees, interest, insurance reimbursement, and any other miscellaneous funds collected separately from appropriated funds.

**47.3(3)** The district department shall not enter into a subcontract for custody or treatment of offenders without the written approval of the regional deputy director.

*a.* Subcontractors shall be paid only for services provided on a reimbursement basis.

*b.* The district department shall not pay for substance abuse treatment otherwise available and funded from other sources.

*c.* The district department and any subcontractor shall, whenever possible, offset the cost of providing substance abuse treatment with third-party reimbursements.

*d.* The district department shall include, in any contract for housing or treatment, provisions to protect the district department and the department of corrections from liability arising from the actions of any subcontractor.

**47.3(4)** The district department shall maintain a schedule of daily fees to be assessed to offenders. The fee schedules shall be based on a minimum of \$10 per day; however, if in the opinion of the facility director or designee the offender is unable to pay the full amount, a reduced fee will be set and the balance of the fee up to \$10 shall accumulate and be assessed at such time as the offender is able to pay. If the offender is directly paying the substance abuse treatment provider, the fee schedule shall be appropriately reduced but not be less than \$5 per day.

**47.3(5)** Offenders may not be denied services due to an inability to pay the daily fee.

**47.3(6)** The district department shall comply with established policies and develop procedures which require that all offenders surrender their earnings to facility staff for the purpose of financial management and savings. Those policies and procedures shall provide for the proper accounting and disbursement of all offender funds including, but not limited to, deduction of a daily fee where appropriate.

**47.3(7)** Upon request by the district director or designee, the county shall provide temporary confinement of offenders allegedly violating the conditions of the assignment to a treatment program. The department of corrections shall negotiate a reimbursement rate with each county for the temporary confinement of offenders.

**47.3(8)** A county holding offenders ordered to jail due to insufficient space in a community-based corrections program will be reimbursed by the department of corrections.

**47.3(9)** If an offender escapes or participates in an act of absconding from the facility to which the offender is assigned, the offender shall reimburse the department of corrections for the cost of transportation.